

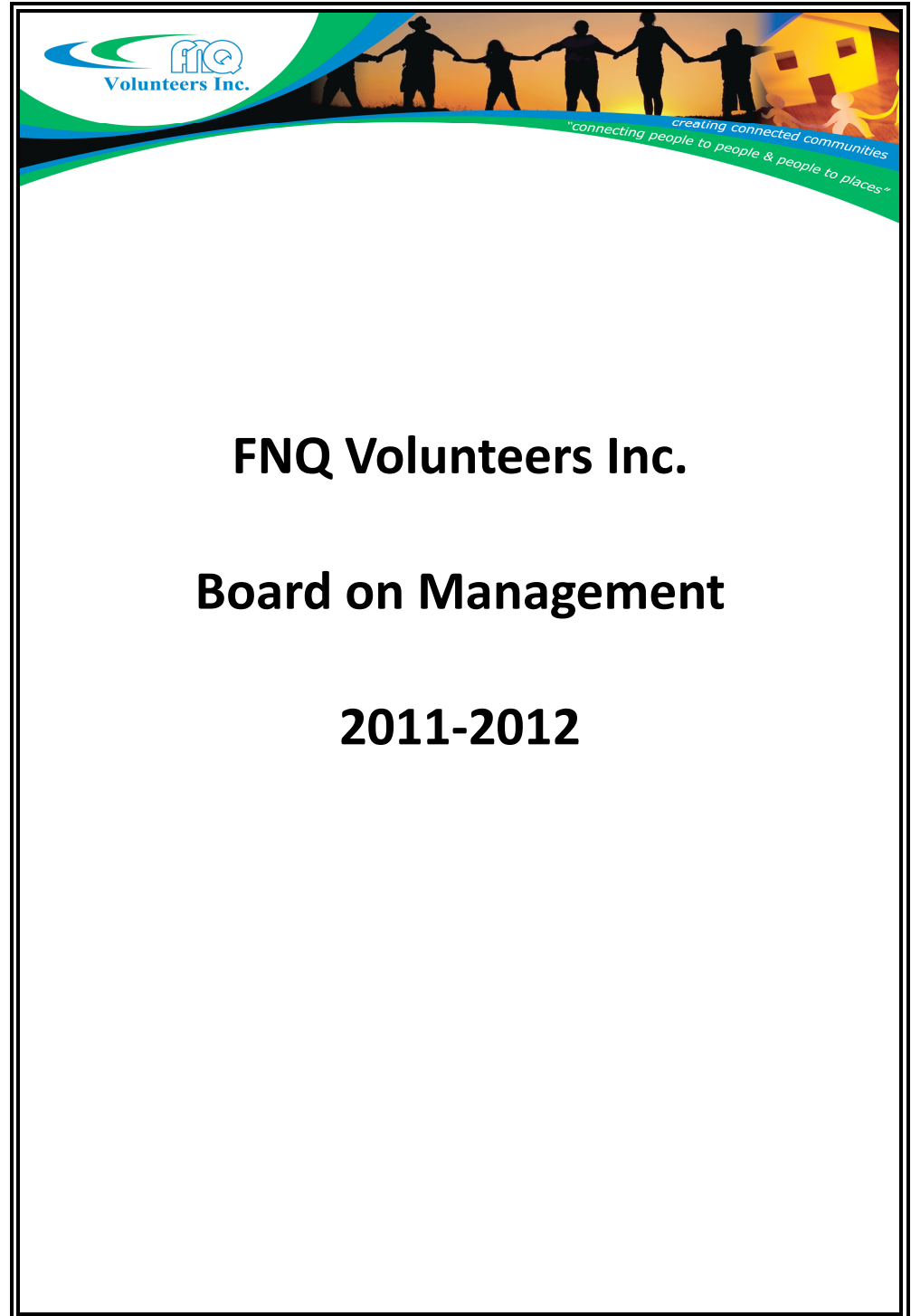
Annual General Meeting

Tuesday October 18 2011
12midday – 2.00pm
Serbian Cultural Information Centre
73-79 Greenslopes Street Cairns

Agenda

1. President's opening remarks
2. Apologies
3. Proxy Voting List
4. Minutes of the previous Annual General Meeting
5. Business arising from the Minutes
6. Correspondence
7. President's Report
8. Chief Executive Officer's Report
9. Treasurer's Report and presentation of the audited financial statement
 - Statement of income and expenditure, assets and liabilities and mortgages, charges and securities
 - auditor's report
- Election of Board Members
- Report on Public Liability Insurance
- Appointment of an Auditor
- General Business
- Date of next meeting
- Close

Melissa Sinopoli
Secretary



FNQ Volunteers Inc. Board of Management 2011-2012



Annette Sheppard - President

Rejoining the Board in 2009, Annette is the current President elect. A Public Health Consultant and a member of the Touch for Health Instruction Association, her qualifications include a Post Graduate Diploma in Health Sciences. Annette also has significant experience in the community and local government sector having been a councillor for 17 years with the Cairns City Council (now Cairns Regional Council). Annette's community involvement includes Rotary and a member of the Management Committee of Cairns Meals on Wheels.



Rev Doug Foster – Vice President

Elected to the Board in 2009, Doug has held the position of Vice-President in the 2010-2011 year. Doug's qualifications include Bachelor of App. Science (Surveying), Bachelor of Theology and a Graduate Diploma in Ministry. As the Regional Chaplain with the Far Northern Queensland Police Service, Doug's community involvement includes Rosies Friends of the Street, and as the Congregational Minister for over 17 years with Northern Cairns Uniting Church.



Dominic de Vries - Treasurer

Elected to the Board of FNQ Volunteers Inc. at the 2010 Annual General Meeting, Dominic accepted the position of Treasurer in May 2011. Dominic is currently a self-employed consultant in E-Commerce and Renewable Energies with more than fifteen years in senior management positions.



Lorraine Smith – Board Member

A long standing Board Member since 2002, as Secretary and Assistant to the Secretary, Lorraine's current community involvement includes volunteering with The Friends of the Botanic Gardens as the Newsletter Editor & Publicity Officer, and an active member of JUTE

FNQ Volunteers Inc. Board of Management 2011-2012



David Lawson – Board Member

Joining the Board in 2008, David resigned as Treasurer in May 2011 having held the position for the past 2 years. The Principal of Barrier Reef Bookkeeping and a Member of the Institute of Certified Bookkeepers, David is also a MYOB Consultant and Justice of the Peace. David has an extensive background in volunteering in the community. His current volunteer involvement includes Treasurer of the Local Ambulance Committee and Community Supporting Police.



Judith Bowman – Board Member

Judith has been a serving Board member since 2009. Judith's volunteering involvement extends over many years, as a volunteer Referral Officer with FNQ Volunteers Inc. from 2003 to 2005 and more recently with Red Cross Fiji as an Australian Business Volunteer. Judith's qualifications include a Bachelor of Business (Hotel & Catering Management).



Lisa McGowan - Secretary

A Lawyer with McDonnells Law, Lisa holds a Bachelor of Laws – James Cook University. Lisa's community involvement includes volunteering with Guide Dogs Queensland.



Annabel Daunt-Watney – Board Member

An Early Childhood Teacher, Annabel holds a Diploma in Teaching – Early Childhood. A current volunteer Referral Officer with FNQ Volunteers since 2008, Annabel's community involvement also includes being an active member of the Cairns Early Years Centre Advisory Group.